

December 4, 2020

Dear Resident(s) of 103 West Lodge

ANNUAL FIRE SYSTEM INSPECTION

As you know, your safety and well-being are important to us.

As Such, we would like to inform you that we will be conducting an Annual Fire Safety Equipment Inspection throughout the building in association with Trace Fire Protection on the following dates:

The inspections will occur starting 9AM to 5PM on the following dates:

Floors 19, 18,17,16,15,14,12 and 11- Monday, December 14, 2020

Floors 10,9, 8,7,6 5 and 4 – Tuesday, December 15th, 2020

Floors 3, 2 and 1 – Wednesday, December 16, 2020

Please be advised that the fire alarm will be sounding off periodically during this inspection / Testing. Please be alert for actual fire emergencies during the day and respond appropriately. We realize that this testing may be inconvenient. However, it is required under the Fire Code and necessary to ensure your continued safety.

Please ensure that you do not tamper with, or disconnect, the Smoke Detectors or the speakers inside your suite.

Should you have any questions, or concerns, please don't hesitate to contact your Building Manager, or the Admin office at

We thank you for your anticipated cooperation.