

April 06, 2021

HAND DELIVERED

**NOTICE – BALCONY CLEAN-UP**

Attention All Residents:

With the warmer weather approaching, an exterior building assessment will be completed. Part of this assessment includes balconies. To ensure that your suites are not in contravention of the Provincial Fire Code and the Tenancy Lease Agreement, please ensure you abide by the list below.

**Please Note: Only seasonal furniture is permitted to be kept on the balcony.**

The following items are NOT permitted and must be removed from all balconies immediately:

- BBQ's, Including Propane Tanks – not permitted at any time
- Clothes Lines & Racks or Anything Hanging Over the Railings (Mats, Clothing, etc.)
- Bags (Including Garbage)
- Boxes & Cardboard, Tires, Christmas Lights
- Anything interwoven within the balcony Railings
- Storage Units, Stored Furniture, Stored Boxes
- Satellite Dishes

Residents are also reminded that throwing things over the balcony is never permitted. This includes, but is not limited to, wash water, litter, food and cigarette butts.

A follow-up assessment will be completed by May 30, 2021. We hope to have all suite compliant according to the Provincial Fire Code and the Tenancy Lease Agreement by this date. We appreciate your help in improving the Westlodge community.

We would like to thank you in advance for your anticipated cooperation.

Sincerely,

**Management Team**

103/105 West Lodge Avenue